Documents/Requirements for Ad-Hoc Flight Operations to Sri Lanka

General

All the ad-hoc flights planning to operate to Sri Lanka must have prior authorization from the Civil Aviation Authority of Sri Lanka for the operation. The airline or the handling agent on behalf should submit all the documents and fulfill the requirements in order obtain the approval.

Due to several sections of the Authority involving for the evaluation of the documents, it is required to **submit all the documents along with the application at least 3 working days prior to the operation**.

All revenue ad-hoc flights (Passenger and Cargo) must obtained the approval for the operation by submitting following documents and requirements.

Non-Revenue Flights should contact flightpermission@caa.lk

Application

Application form available in the AIP Sri Lanka and can download from the following link.

https://www.airport.lk/aasl/AIS/AMDT%20WEB/AIP%20FROM%2011%20AUG%20202 2/htm/30.htm

AIP Sri Lanka

All the applicant must go through the AIP prior to the application and for the information for Non-Scheduled flights please go through the **GEN 1.2 -ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT.**

https://www.airport.lk/aasl/AIS/AMDT%20WEB/AIP%20FROM%2011%20AUG%20202 2/htm/30.htm

Documents

Item Number	Description	Availability (Yes/No)	Remarks
1	A copy of a valid Air Operator Certificate (AOC) or equivalent document and Operations Specifications issued by the Regulatory Body of the state of the operator.		
2	A copy of valid insurance certificates.		
3	A copy of a Valid Aircraft Registration Certificate (C of R)		
4	A copy of the Valid Airworthiness Certificate (C of A) or current Airworthiness Review Certificate (ARC)		
5	Radio License		
6	Technical certification in the landing airport. (Request License & the authorization issued for the Onboard Engineer or Pilot)		
7	General Declaration (GD)		
8	Contact Details of Local Handling Agent. (if any)		
9	Authorizations/certificates issued for carrying Dangerous Goods (only if DG is transporting)		
10	Slot allocation SCR message issued by relevant slot coordinator.		
11	Airport parking allocation issued by the Control Tower if the flight is operating to CMB. Contact the Control Tower – controltower@airport.lk		

Submission of Applications

Duly filled application along with all the supporting documents mentioned above should be submitted to amaster@caa.lk with a copy to mgraster@caa.lk. If there is very limited time to the operation of the flight from the time of submission, this office will have to reject the application, and it is requested that you submit the application with adequate time for processing.