



## APPLICATION FOR VISA RECOMMENDATION

### CIVIL AVIATION AUTHORITY OF SRI LANKA

- Please fill the form in block capital letters clearly
- Use blue ballpoint pens only
- Attach all the required documents along with this application form.

Visa type requested

Entry Visa

New Residence Visa

Renewal of Residence Visa

Nature of Applicant

Employment

Student

1.	Name of Organization (Name of the Airline /Agency [Flying School/ Other])				
2.	Passport Details of Applicant	Passport Number			
		Country of Issue			
		Date of Issue			
		Date of Expiry			
		Type	Official/ Diplomatic/ UN/ Normal		
		Other Valid Passports (if any) - Attach a copy	Passport Number		
			Have used the passport for previous visa applications		
	Country of Dual Citizenship (if any)				
3.	Name in full (As mentioned in the passport)				
4.	Any Other Name(s)				

5.	Gender	Male		Female	
6.	Nationality				
7.	Below section should be filled if required				
7A.	Details of Spouse	Name			
		Passport Details	Number		
			Date of issue		
			Expiry Date		
			Nationality		
7B.. Children	Name		Passport Number	Age	

8.	I hereby certify that the above details and the documents submitted are true and accurate. I also understand that the non-submission of accurate information can result in the rejection of my application.		
	Applicant's Signature		Date

9.	Certification of Organization/ School
	<p>I hereby certify that the above applicant is an employee of (Company Name) ..... as (Position Name) .....</p> <p>And I recommend his application above for the (Entry/Residence) ..... visa recommendations.</p> <p>I hereby certify that the above applicant is a student of (School Name) ..... to follow (Course Name) .....And I recommend his application above for the (Entry/Residence) ..... visa recommendations.</p> <p>Name of Accountable Manager: Capacity/ Position: Email Address: Telephone Number: (Office and Mobile): Fax Number:</p> <p>Signature:</p> <p>Company Seal</p> <p>Date:</p>

Document Checklist			
Please (✓) Submitted documents		Applicant	CAASL
10. Entry Visa	Copy(ies) of the Passport(s)		
	Job Description/ Course Description		
	Appointment letter/ Transfer Letter/		
	Course Enrolment document		
10. New Residence Visa	Copy(ies) of the Passport(s)		
	Job Description/ Course Description		
	Appointment letter/ Transfer Letter/		
	Course Enrolment document		
10. Residence Visa Renewal	Entry Visa Copy		
	Copy(ies) of the Passport(s)		
	Job Description/ Course Description		
	Appointment letter/ Transfer Letter or Extension of period letter/ Course Enrolment document		
Previous Residence Visa Copy			
Signature of applicant			