



Civil Aviation Authority of Sri Lanka
Aircraft Accident/ Serious Incident Report

IMPORTANT GUIDANCE: Provide as much details as possible immediately. The purpose of this form is to collect immediately the mandatory information pertaining to the accident/serious incident for CAA to act immediately for the investigation and review the causes. Details not available immediately should be sent later but at the earliest possible. Completed Form should be submitted at the earliest possible to: Director General of Civil Aviation, Civil Aviation Authority, No 152/1, Minuwangoda Road, Katunayake.

Fax: +94 11-2257154, Email: sldgca@caa.lk with a copy to mgrssp@caa.lk and amssp@caa.lk.

Role of reporter in relation to the aircraft:

Crew
 Operator
 Rescue/Fire Service
 Owner
 Aerodrome Operator
 Air Traffic Controller
 Other (Pl. specify)

Personal particulars of reporter

Your name Designation

Contact Address

Telephone Fax E mail

Crew & Operators Details

Name of PIC Nationality Type of Licence Licence No. & Date

Name of First Officer Nationality Type of Licence Licence No. & Date

Name of additional crew Nationality Crew position

Aircraft registration Flight Number Aircraft make & model

Aircraft Owner Aircraft Operator If hired, name of renter/hirer

Operator's Telephone Fax & E mail

Accident / Serious Incident details

Date of Accident / Serious Incident Time – UTC & Local Location

Last departure pt. Intended destination Actual point of landing (if different)

ATS route Heading IAS(Kt) Mach number Flight Level/ Altitude

Number of persons on board

Total Crew on board No injuries Minor injuries Serious injuries Fatalities

Total Pax on board No injuries Minor injuries Serious injuries Fatalities

No. of persons injured on ground Minor injuries Serious injuries Fatalities

Other Company employees onboard (specify duties)

Aircraft damage

Destroyed
 Substantial
 Minor
 Nil
 Damage description

Effect on flight

None Rejected T/O Precautionary landing Engine/s shut down Other

Weather Conditions

Wind speed Visibility Precipitation Cloud (type, amount & base) Temperature (C°)

Cloud Top Cloud Base QNH QFE Rain Icing

Other information relevant to the event

Flight rules VFR IFR Flight condition VMC IMC Light condition Day Night Twilight

ELT information: (as Applicable)

ELT manufacturer and model Fixed Portable

Manual activation Automatic Did not activate (why?)

ELT location Cockpit Cabin Rear/tail Other

Phase of Flight

Parked Pushback Taxing out Lined up Take off roll Holding (specify.....)

Lift off Climb Cruise Descent Approach Circuit Touch down

Taxi in L/Roll

Airspace designation Runway state Category

Type of Operation

ETOPS Passenger Freight Ferry Test Training Business Other (specify)

Description of dangerous goods on board

Wildlife strike

Was a bird or animal involved: No. of birds Species

Description of Accident/Serious Incident (All relevant documentation should be forwarded to CAASL. Attach additional paper if necessary)

Any other remarks (Attach additional paper if necessary)

Signature Date