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இலங்கை சிவில் விமானப் போக்குவரத்து அதிகார சபை  
**Civil Aviation Authority of Sri Lanka**

“සැමට සුදැකි අහසක්”  
“அனைவருக்கும் ஆபத்தற்ற ஆகாயம்”  
“Safe skies for All”

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අංක 04, හුනුපිටිය පාර, කොළඹ 02, ශ්‍රී ලංකාව.  
இல. 04, ஹுனுப்பிட்டிய வீதி, கொழும்பு 02, இலங்கை.  
No. 04, Hunupitiya Road, Colombo 02, Sri Lanka.

<b>දිනය :</b>	19 July 2019	<b>මගේ අංකය :</b>	FN/3/12
<b>திகதி :</b>		<b>எனது இல. :</b>	
<b>Date :</b>		<b>My Ref. No. :</b>	
			Ref. No. OSS/01/2019

## **DIRECTIONS**

**Issued by**

DGCA & CEO

**Classification**

Important

**Issued to**

Holder of Air Transport (Passenger) Licence

**Subject**

**Remittance to Director General of Civil Aviation – Overseas Sales Surcharge**

**Legal Reference**

This direction is issued under the powers vested in Civil Aviation Authority of Sri Lanka in terms Section 98 on maintenance of records and furnishing information by the person holding air transport licenses, to the Authority.

**Description of the Direction**

The directive issued by the Director General of Civil Aviation "Directions-OSS 01/2016" dated 30<sup>th</sup> May 2016 is hereby replaced by this direction. This Direction "OSS 01/2019" will come in to effect from 01<sup>st</sup> August 2019.

1. The Air Transport (Passengers) Tariff Regulations No.01 of 2001 was replaced by the Air Transport (Passenger) Tariff Regulations No.01 of 2008 made by His Excellency the President and published in the Government Gazette Extra Ordinary No. 1550/7 on 22<sup>nd</sup> May 2008, which is hereinafter referred to as Tariff Regulations of 2008.
2. Unless otherwise exempted, the Tariff Regulations of 2008 requires a surcharge of US \$ 60 or a sum equivalent to that amount, which is hereinafter referred to as Overseas Sales Surcharge (OSS) to be levied on each airline ticket issued or sold outside Sri Lanka for air travel originating in Sri Lanka regardless of the mode and/or manner of sale of the ticket. Airlines that are operating to/from Sri Lanka (on line carriers) shall remit OSS of **Flown basis** to the Director General of Civil Aviation for the purposes mentioned therein. In case where more than one carrier is

involved in the carriage of a passenger, the first carrier transporting the passenger out of Sri Lanka (on line carrier) shall remit OSS on behalf of the off-line carrier. An equivalent Sri Lankan Rupee amount should be calculated, based on the exchange rates published by the Central Bank of Sri Lanka on every first working day of the ending month of the previous quarter applicable to the **date of sale** and the rate will be notified to airlines by the CAASL quarterly.

Eg. First Quarter (01st January to 31st March) - First working Day of December  
 Second Quarter (01st April to 30th June) - First working Day of March  
 Third Quarter (01st July to 30th September) - First working Day of June  
 Fourth Quarter (01st October to 31st December) - First working Day of September

3. The following instructions shall be complied with, for the collection and remittance OSS to the Director General of Civil Aviation under the aforementioned regulations. ,

- a) Every person / organization to whom this Directive apply, shall furnish monthly returns on OSS to the Director General of Civil Aviation using the format given in the Attachments (Form CAASL/FN/51- Rev 02 and CAASL/FN/51-1 - Rev 02) hereto. Soft copies of the forms should also be forwarded to [mgrfo@caa.lk](mailto:mgrfo@caa.lk) and [mgrbp@caa.lk](mailto:mgrbp@caa.lk).
- b) Monthly returns together with the money payable as OSS as referred to in Para 3 (a) of this Directive shall be remitted to the Director General of Civil Aviation as follows,

Period	Payment Due On
Passengers uplifted by an airline between 01 st and 15 <sup>th</sup> (both days inclusive) of a month	On or before 30 <sup>th</sup> of that month
Passengers uplifted by an airline between 16 <sup>th</sup> and 31 st (both days inclusive) of a month	On or before 15 <sup>th</sup> of next month

Note: The OSS till 31<sup>st</sup> July 2019 should be remitted to the Director General of Civil Aviation as per the provisions in the previous Direction OSS/01/2016 dated 30<sup>th</sup> May 2016.

- c) Delayed payments of OSS will be charged with a penalty fee which is equivalent to an interest of 20% per annum for the total money that was due to the Director General of Civil Aviation, to be calculated in respect of each day of delay.
- d) Every payment to be made to the Director General of Civil Aviation as OSS shall be made either by cash or in terms of an "Account Payee" cheque drawn in favour of "Director General of Civil Aviation".



- e) "Nil" returns shall be sent to the Director General of Civil Aviation for every month even if there is no OSS payment to be made. Non-compliance with this requirement will entail an additional fee of Rs.2000/= as a penalty, in respect of each month of non-compliance, in addition to enforcement action provided under the Air Navigation Act.
- f) A separate register containing information on airline tickets which are subject to the aforesaid regulations shall be maintained, and be made available to the Director General of Civil Aviation or his delegated officials for inspection, on demand.
- g) All addresses of this circular are requested to kindly acknowledge the receipt of this directive within 7 days from the date of receipt.

**Action  
Required**

**For Strict Compliance**

  
H M C Nimal Siri  
Director General of Civil Aviation &  
Chief Executive Officer

**Enclosures  
if any**

CAASL/FN/51-Rev.02  
CAASL/FN/51-1-Rev.02



## Civil Aviation Authority of Sri Lanka

### Surcharge on Tickets Issued/Sold in overseas for travel originating from Sri Lanka

(Air Transport (Passengers) Traffic Regulation No. 01 of 2008)

## MONTHLY RETURN

FOR \_\_\_\_\_  
(Month) (Year) (Period)

1. Name of the Airline :

2. Air Transport Providers Licence No :

3. Address

4. Name & Address of GSA (if any) :

Tel./Fax No. :

e-mail :

5. Name of Chairman/Chief Executive Officer :

6. Details of Contact Person :

Name :

Tel./Fax No. :

e-mail :

7. Total No. of Tickets issued/sold overseas travel originating in Sri Lanka :

Online carrier:

Off-line carries:

Total:

8. Surcharge payable :

Period	Number of Tickets (a)	Conversion Rate (Rs)(b)	Amount (Rs) (axbx60)
Year : Quarter:			
Year : Quarter:			
Year : Quarter:			
Year : Quarter:			
Amount Payable for the period			

9. Penalty, if applicable : Rs.

10. Total Payment (8+9) : Rs.

11. Particulars of payment:

Mode of Payment

: Cash

☐

Cheque

☐

Cheque No	:-.....
Date	:-.....
Name of Bank	:-.....
Branch	:-.....

I do hereby certify that the details furnished above by me with regard to airline tickets issued/sold outside Sri Lanka for the month of.....of.....(year) are true and correct.

Date & Official Stamp

Signature of Chairman/CEO

### Details of Tickets Issued / Sold Overseas for Travel Originating in Sri Lanka

**Period:**

Index	Ticket Details				Travel Details		Applicable Conversion Rate (Rs)	Amount Payable (Rs)
	Ticket Number	Passenger Name	Date of Issue	Place of Issue	Flight No.	Flown Date		
Total Amount Payable (Rs)								

Name and Signature of the Chairman/CEO